



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

|   |                                   |
|---|-----------------------------------|
| <b>1. Name of the Institution</b>             | PODDAR INTERNATIONAL COLLEGE      |
| Name of the head of the Institution           | Dr. Praveen Goswami               |
| Designation                                   | Principal                         |
| Does the Institution function from own campus | Yes                               |
| Phone no/Alternate Phone no.                  | 01412781232                       |
| Mobile no.                                    | 9829922349                        |
| Registered Email                              | iqac@poddarinstitute.org          |
| Alternate Email                               | principal_pic@poddarinstitute.org |
| Address                                       | Sector 7, Shipra Path, Mansarovar |
| City/Town                                     | Jaipur                            |
| State/UT                                      | Rajasthan                         |
| Pincode                                       | 302020                            |

#### 2. Institutional Status

|  |                              |
|--|------------------------------|
| Affiliated / Constituent               | Affiliated                   |
| Type of Institution                    | Co-education                 |
| Location                               | Urban                        |
| Financial Status                       | Self financed                |
| Name of the IQAC co-ordinator/Director | Prof. (Dr.) L. N. Gupta      |
| Phone no/Alternate Phone no.           | 01412781232                  |
| Mobile no.                             | 9214430541                   |
| Registered Email                       | iqac@poddarinstitute.org     |
| Alternate Email                        | director@poddarinstitute.org |

#### 3. Website Address

|  |   |
|--|---|
| Web-link of the AQAR: (Previous Academic Year) | <a href="https://testcdn23.b-cdn.net/wp-content/uploads/2020/02/AQAR-2018-19.pdf">https://testcdn23.b-cdn.net/wp-content/uploads/2020/02/AQAR-2018-19.pdf</a> |
|--|---|

#### 4. Whether Academic Calendar prepared during the year

|  |   |
|--|---|
| Whether Academic Calendar prepared during the year                     | Yes   |
| if yes, whether it is uploaded in the institutional website: Weblink : | <a href="http://poddarinstitute.org/academic-calendar/">http://poddarinstitute.org/academic-calendar/</a> |

#### 5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accrediation | Validity    |             |
|-------|-------|------|----------------------|-------------|-------------|
|       |       |      |                      | Period From | Period To   |
| 1     | B++   | 2.94 | 2016                 | 16-Sep-2016 | 15-Sep-2021 |

|                                  |             |
|----------------------------------|-------------|
| 6. Date of Establishment of IQAC | 20-Jul-2015 |
|----------------------------------|-------------|

### 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture |                  |                                       |
|---|------------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC                             | Date & Duration  | Number of participants/ beneficiaries |
| FDP on Best Practices for Online Teaching                                 | 13-May-2020<br>1 | 51                                    |
| Online FDP on Digital Learning Platforms                                  | 30-Apr-2020<br>3 | 47                                    |
| FDP on Research Methods   | 02-Dec-2019<br>6 | 54                                    |
| FDP on Innovative Teaching and Learning Methods                           | 08-Aug-2019<br>2 | 65                                    |
| Career Counselling Session for Administration Service Aspirants           | 10-Aug-2019<br>1 | 351                                   |
| Session on Yoga & Heartfulness Meditation                                 | 05-Sep-2019<br>1 | 143                                   |
| Self Defense Training Camp for Girls                                      | 11-Sep-2019<br>3 | 231                                   |
| Innovation in Design Thinking Workshop                                    | 07-Nov-2019<br>1 | 156                                   |
| SDP - Exam Pattern and Writing Style                                      | 04-Oct-2019<br>1 | 451                                   |
| Seminar on How to Manage Exam Stress                                      | 05-Oct-2019<br>1 | 134                                   |

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### 8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme             | Funding Agency                            | Year of award with duration | Amount |
|--------------------------------|--------------------|---|-----------------------------|--------|
| Poddar International College   | Red Ribbon Society | Rajasthan State AIDS Control Society      | 2019<br>365                 | 8000   |
| Poddar International College   | Digital Shiksha    | DIGITAL SHIKSHA AND ROJGAR VIKAS SANSTHAN | 2019<br>365                 | 27440  |

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|  |                           |
|--|---------------------------|
| 9. Whether composition of IQAC as per latest NAAC guidelines:  | Yes                       |
| Upload latest notification of formation of IQAC  | <a href="#">View File</a> |
| 10. Number of IQAC meetings held during the year :   | 2                         |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | Yes                       |
| Upload the minutes of meeting and action taken report  | <a href="#">View File</a> |
| 11. Whether IQAC received funding from any of the funding agency to support its activities during the year?  | No                        |
| 12. Significant contributions made by IQAC during the current year(maximum five bullets)                     |                           |
| The IQAC with the help of all departments organizes various developmental activities to improve              |                           |

the not only the academic performance but also the physical and mental health of students, faculty members and staff. During the current session, it organized student development program to understand the exam pattern and writing style to improve the academic performance of the students. With the help of the NSS wing of the college, it organized a Health Checkup Camp in associate with the LIONS Club Jaipur, Rajasthan. It also organized a selfdefence training camp for girls which not only helps girls to deal with horrible situations but also boosts up their morale. To develop mental health, it organized a yoga and meditation camp with the help of NSS wing and heartfulness sanstha. To promote the entrepreneurial mindset among students and faculty members, various activities like innovation in design thinking, Wastetowow competition, idea pitching contests, Entrepreneurship development program and also sent students to take participate in Startup activity held in MNIT.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action   | Achievements/Outcomes  |
|--|--|
| To provide student development program in communication.   | It boosted the confidence among students. Due to this many students started participating in various debates and other literary activities.  |
| To Provide training to all the faculty members in digital mode of working and how to use digital classroom of Google to improve productivity | The faculty members started using Google Classroom, preparing notes on PPT and Word and started uploading the assignments on Digital Platform, it helped us continue teachinglearning process during lockdown period.              |
| To provide entrepreneurship Training to the students   | The students came out with Herbal Sanitizer and herbal repellent.  |
| Planning of extra curricular and co curricular activities at the beginning of the academic session.  | It helped us in conducting the events without any clashes and also helped us in utilizing the resources optimally.   |
| To develop a stress free environment for students and faculty members.   | It helped us during the lock-down period as no panic was reported by students and faculty members. Everyone was given proper guidance, digital learning platforms and training to use the digital mode of learning and activities. |

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14. Whether AQAR was placed before statutory body ?

Yes

| Name of Statutory Body                                   | Meeting Date |
|--|--------------|
| University of Rajasthan, Indian Audit and Accounts Dept. | 10-Feb-2020  |

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

10-Feb-2020

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

27-Feb-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

Poddar International College is having a Management Information system which records various processes of college. The system is an online system deployed on a cloud based platform. It has student module, staff module, placement module, event management module, library management module etc. Under various modules, it records information like students' personal data, parents' data, attendance, fee data and hostel transportation details, syllabus management, time table management, campus drives details, staff details, staff attendance, leaves management Library books issuance. It also generates reports providing

for the various detailed information required about the above modules.

## Part B

### CRITERION I - CURRICULAR ASPECTS

#### 1.1 - Curriculum Planning and Implementation

##### 1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The academic session starts with planning of required faculty members for each subject offerings. As per the syllabus of accrediting agency the subject and the workload is distributed among the faculty members by the respective HOD's while in consultation with the curriculum planning and implementation board under the leadership of principal. Different teaching pedagogy tools like Google Classroom, Group Discussion, PPT Presentations, Role Play, Live Projects Model making, Add-on practical's, Open book unit tests, assignments, Use of charts and graphs, Case studies are used for effective curriculum implementation. Seminars and special guest lectures are also arranged for students for better understanding. College periodically reviews the progress of syllabus completion. Same time-table is monitored and analyzed on day-to-day basis with the feedback of teachers and students. Simultaneously the remedial classes are plan for the weak students. Further, personality development Competition classes, communication and soft skills classes, value-added courses are provided to the students their overall growth and upcoming career opportunities.

##### 1.1.2 - Certificate/ Diploma Courses introduced during the academic year

| Certificate                         | Diploma Courses | Dates of Introduction | Duration | Focus on employability/entrepreneurship | Skill Development |
|-------------------------------------|-----------------|-----------------------|----------|---|-------------------|
| Certificate in SEO SMM              | NA              | 06/01/2020            | 21       | Entrepreneurship, Employability         | Skill Development |
| Certificate in Soft Skills          | NA              | 24/07/2019            | 02       | Employability                           | Skill Development |
| Certificate in Content Writing      | NA              | 20/09/2019            | 01       | Employability                           | Skill Development |
| Certificate in Computer Application | NA              | 05/08/2019            | 07       | Employability                           | Skill Development |
| Certificate in Data Analytics       | NA              | 20/01/2020            | 05       | Employability                           | Skill Development |
| CONTECH 2019                        | NA              | 13/11/2019            | 01       | Employability                           | Skill Development |

#### 1.2 - Academic Flexibility

##### 1.2.1 - New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|------------------|--------------------------|-----------------------|
| MVoc             | Fashion                  | 18/07/2019            |

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##### 1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| BA                               | Electives                | Nil   |
| BBA                              | Electives                | Nil   |
| BCom                             | Electives                | Nil   |
| BDes                             | Fashion Design           | Nil   |
| BDes                             | Interior Design          | Nil   |
| BSc                              | Electives                | Nil   |
| MA                               | Hindi                    | Nil   |
| MA (Journalism)                  | Nil                      | Nil   |
| MSc                              | Botany                   | Nil   |
| MSc                              | Chemistry                | Nil   |
| MSc                              | Maths                    | Nil   |
| MSc                              | Physics                  | Nil   |
| MSc                              | Zoology                  | Nil   |
| MCom                             | ABST                     | Nil   |
| MCom                             | BADM                     | Nil   |
| MCom                             | EAFM                     | Nil   |
| MSc                              | IT                       | Nil   |

|    |           |     |
|----|-----------|-----|
| MA | English   | Nil |
| MA | Geography | Nil |

## 1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

|                    | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 305         | Nil            |

## 1.3 - Curriculum Enrichment

## 1.3.1 - Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses       | Date of Introduction | Number of Students Enrolled |
|---------------------------|----------------------|-----------------------------|
| Communication Skill       | 19/08/2019           | 258                         |
| Data Analysis using Excel | 18/11/2019           | 105                         |
| Reasoning Mental Ability  | 12/08/2019           | 197                         |

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## 1.3.2 - Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|--------------------------|---|
| BCA                     | Nil                      | 14  |
| MSc                     | IT                       | 2   |
| MSc                     | Physics                  | 8   |
| BSc                     | Nil                      | 12  |
| MSc                     | Zoology                  | 6   |
| MSc                     | Chemistry                | 5   |
| BBA                     | Nil                      | 12  |

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## 1.4 - Feedback System

## 1.4.1 - Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | Yes |
| Employers | Yes |
| Alumni    | Yes |
| Parents   | Yes |

## 1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

## Feedback Obtained

Poddar International College has a structured system to receive feedback from students, teachers, employers, alumni, and parents. Feedback from students is taken on a quarterly basis through personal (one-to-one) interaction with them as well as online through Google forms. The feedback covers the inputs on subject wise student learning status, syllabus coverage, effectiveness of teaching techniques adopted by teachers, student teacher relationships, add on classes attended and their benefits, students' sports participation, cultural activities participation, training activities under placement cell, and all together their experience in college and suggestions, if any are welcomed. These feedbacks are registered anonymously from students so as to maintain their opinions without any hesitation. The Feedback collected is analyzed by the team through study of the data collected tracing the points which need remedial actions. The team submits the report to higher management which utilizes it by changes in plans, procedures timely remedial actions so as to ensure the overall student performance enhancement, learning satisfaction. Feedback from teachers are taken in regularly planned departmental meetings which includes the systematic and timely achievement of their academic planners as submitted in advance, the teaching techniques adopted by them, the learning outcomes in student, teacher student relationships. They can contact Director Principal directly if there are any matter of concern at their end which needs immediate reporting/ action. Their overall working experience and their suggestions are also registered at the time of completion of session. Employers' feedback is taken through Training Placement Cell of College regarding the placed students' skills sets meeting the job requirement their work performance. We also take inputs about the specific skills set needed as per the current scenario which helps us to design the addon courses which not only enhance employability of our students but also the sustainability growth in their careers. Alumni feedback is registered time to time through Google form. The form contains their experience in college time suggestions, if any. It also collects personal updated information, their further educational details, their current job/ profession/ working details, their location, their other achievement. We also welcome them in various functions where they can share their experiences with students. This helps in strengthening Alumni relationship and connectivity. Parents' feedback is taken personally in Parents Teacher meets. They can also give their feedback through online Google form. Their feedback helps the Institute to know about students' activities and learning's from parents' view looking for suggestions to improve if required. So, altogether this feedbacks provides a base for the formation and

modifications in plans and procedures in Institutions' academic, cultural, sports, training placement activities all other areas targeting Quality Assurance, students' employability enhancement through their growth, development and meeting the desired learning outcomes. It also helps high levels of teachers performance satisfaction building good relations with alumni, parents, and employers.

## CRITERION II - TEACHING- LEARNING AND EVALUATION

### 2.1 - Student Enrolment and Profile

#### 2.1.1 - Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BVoc                  | JMC                      | 30                        | 5                              | 1                 |
| BVoc                  | Fashion                  | 30                        | 15                             | 6                 |
| BSc                   | Nill                     | 480                       | 405                            | 203               |
| BA                    | Nill                     | 240                       | 207                            | 105               |
| BBA                   | Nill                     | 180                       | 148                            | 76                |
| BCA                   | Nill                     | 180                       | 149                            | 79                |
| BCom                  | Nill                     | 300                       | 105                            | 51                |
| BDes                  | Fashion                  | 25                        | 5                              | 2                 |
| BDes                  | Interior                 | 25                        | 5                              | 1                 |
| MA                    | English                  | 40                        | 9                              | 4                 |

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### 2.2 - Catering to Student Diversity

#### 2.2.1 - Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2019 | 1231  | 470   | 40  | 18  | 23   |

### 2.3 - Teaching - Learning Process

#### 2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 81                         | 81  | 145                               | 35                               | 8                          | 13                              |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#) [View File of E-resources and techniques used](#)

#### 2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

A student-mentoring system is operational since 2017 in our institution. The objective of the same is to develop better and effective relationships between students and teachers and also to guide students in professional and personal matters. All faculty members work as mentors to all students. At the beginning of every session, a set of students according to their area of specialization, interest, and future goals are assigned to each faculty member. The students are encouraged to talk freely with the assigned mentor and can discuss a professional and personal matter. The objectives of the student-mentor program are: 1. To improve student-teacher relationship 2. To improve the student's academic performance 3. To monitor the students' regularity and discipline. 4. To improve the student satisfaction level and helps to choose the right career. 5. To keep the parents informed about the performance of students. A mentor regularly meets students either in a group or individually as the need arises and guides the students. If a student is identified as weak in a particular subject then the mentor with the help of subject teacher organize extra or remedial classes. To help students for career planning, the mentor with the help of training and placement department arranged the training and workshop sessions. All reports are maintained and with the help of HoD, it is forwarded to the Principal and Director of the college to further taking strategic decisions.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 1701   | 81                          | 1 : 21                |

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 87                          | 81                      | 6                | 27                                       | 19                       |

#### 2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---------------|---|-------------|--|
|---------------|---|-------------|--|

|      |                        |                     |   |
|------|------------------------|---------------------|---|
| 2020 | Dr. Praveen Goswami    | Principal           | ICAI Teacher Appreciation Award   |
| 2020 | Dr. Praveen Goswami    | Principal           | Vivekanand Gourav Award 2020  |
| 2019 | Dr. Praveen Goswami    | Principal           | Teacher innovation Award-2019   |
| 2019 | Dr. Meenu Mangal       | Vice Principal      | Certificate of Appreciation, Association of Chemistry Teachers c/o Homi Bhabha center for Science Education (HBCSE), Mumbai |
| 2020 | Dr. Sunil Kumar Sharma | Assistant Professor | Covid-19 Warriors Kesariya Hindu Wahini, Sikar, Raj.  |
| 2020 | Dr. Sunil Kumar Sharma | Assistant Professor | Covid-19 Warriors Swachh Bharat Nirman Parishad, Jaipur, Raj.   |

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## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year- end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|----------------|----------------|---|---|
| MCom           | 14513          | Year           | 21/10/2020  | 28/11/2020  |
| MCom           | 14514          | Year           | 14/10/2020  | 20/11/2020  |
| MCom           | 14515          | Year           | 13/10/2020  | 11/11/2020  |
| BSc            | 1013           | Year           | 20/10/2020  | 09/12/2020  |
| BA             | 1003           | Year           | 26/10/2020  | 10/12/2020  |
| BBA            | 1063           | Year           | 03/10/2020  | 22/11/2020  |
| BCA            | 1053           | Year           | 14/10/2020  | 01/12/2020  |
| BCom           | 1023           | Year           | 15/10/2020  | 11/11/2020  |
| MA             | 14503          | Year           | 08/10/2020  | 07/12/2020  |
| MA             | 14502          | Year           | 08/10/2020  | 09/11/2020  |

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### 2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The students of our college are the main stakeholders. Evaluation of the academic performance of students is necessary to ensure the success of students within the framework of educational goals and objectives. Evaluation is based on clearly defined criteria like submission of the worksheet by the students, unit test after every unit, or open-book test for weak students so that they can frame the answers as per according to the questions. Notes and assignments provided to the students through Google classroom. On the basis of unit tests and responses in class, students are segregated into A, B, and C categories. Every 15 days analysis of each and every student for their improvement in performance carried out. Any problem faced by student is solved through one to one counseling. Further, tutorial and remedial classes help C category students to understand topics in a better way whereas in-depth knowledge is being imparted to the A and B category students. Midterm and Pre-University exams further help the students to self-analysis and prepare themselves for University exams. For the overall development of the students, soft skills, competition classes, and value-added courses prepare the students for government jobs and meet the corporate requirements. These skills help the students in a placement through training and Placement cell of the college. Further, different clubs are formed like cultural, sports, literary, alumni, and likewise, help the students to show their talent and build up confidence. We try to inculcate a sharing and helping attitude among the students in NSS activities. Educational visits help to relate and nourish theoretical knowledge practically.

### 2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Before starting an academic session, Director along with the Principal and Vice-Principal conducts a meeting with HODs and then finalizes the Academic Calendar in alignment with the University Schedule. A department wise activity and workshop schedule is also pre-planned for smooth functioning. This ensures that the curriculum is enriched through related activities like guest lectures, workshops, and industry interactions. The academic calendar is shared with the head of the departments so as to ensure proper execution. Our academic calendar provides important information about the dates of teaching schedules, exams, and extracurricular activities. The college academic calendar is designed considering all events in accordance with the University academic calendar. It includes commencement date, closing date of the term, dates of internal tests, college festivals, submissions, oral/practical exams, tentative dates for University theory, and practical exams. Celebration of National Holidays and college foundation days are also mentioned in the academic calendar. The Parent-teacher meeting date is also mentioned in the academic calendar. Faculty conducts lectures and practicals as per the timetable in alignment with the academic calendar. Exams and result declaration are strictly followed on the dates mentioned in the academic calendar. The effectiveness of the process is maintained through effective monitoring by the Principal/Vice-Principal.

## 2.6 - Student Performance and Learning Outcomes

### 2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://poddarinstitute.org/home/>

## 2.6.2 - Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
| FINAL          | MSc            | BOTANY                   | 20  | 20  | 100             |
| III            | BCA            | EX STUDENT               | 6   | 6   | 100             |
| III            | BCA            | Nil                      | 39  | 38  | 97.43           |
| III            | BSc            | Nil                      | 190   | 183   | 96.31           |
| III            | BSc            | EX STUDENTS              | 37  | 26  | 70.27           |
| III            | BCom           | Nil                      | 41  | 38  | 92.68           |
| III            | BCom           | EX STUDENTS              | 4   | 2   | 50              |
| III            | BA             | Nil                      | 39  | 36  | 92.3            |
| III            | BBA            | EXSTUDENT                | 3   | 3   | 100             |
| III            | BBA            | Nil                      | 34  | 33  | 97.05           |

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## 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://poddarinstitute.org/NAAC>

## CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency              | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|---|------------------------|---------------------------------|
| Any Other (Specify)   | 365      | MHRD                                    | 1                      | 0.5                             |
| Any Other (Specify)   | 365      | Rajasthan State Aids Control Society    | 0.08                   | 0.08                            |
| Any Other (Specify)   | 365      | Digital Shiksha and Rojgar Vikas Samiti | 0.27                   | 0.27                            |
| Any Other (Specify)   | 365      | Digital Education Employment            | 0.05                   | 0.05                            |

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### 3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar                      | Name of the Dept.     | Date       |
|--|-----------------------|------------|
| IPR - 2019                                     | Department of Science | 16/11/2019 |
| Seminar on Cyber Law and Cyber Security        | Department of IT      | 04/02/2020 |
| Exhibition of various working models of Robots | Department of IT      | 04/02/2020 |
| iSMART expo (RISE)                             | Department of Science | 19/12/2019 |

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation  | Name of Awardee       | Awarding Agency       | Date of award | Category |
|--------------------------|-----------------------|-----------------------|---------------|----------|
| Teacher Innovation Award | Prof. Praveen Goswami | Sri Aurobindo Society | 30/09/2019    | Teaching |

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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center     | Name | Sponsored By | Name of the Start-up       | Nature of Start-up                 | Date of Commencement |
|-----------------------|------|--------------|----------------------------|------------------------------------|----------------------|
| BBI Incubation Center | SSES | DST          | Ecobizz technovations llp  | Use of natural dyes on Bagru print | 16/02/2020           |
| BBI Incubation Center | SSES | DST          | Vrindavani Shinayu         | Natural Dye                        | 06/01/2020           |
| BBI Incubation Center | SSES | DST          | Oven the Bakery            | Bakery Bread                       | 14/10/2019           |
| BBI Incubation Center | SSES | DST          | M/s SKY HEIGHT ENTERPRISES | Hand Sanitizer                     | 04/05/2020           |
| BBI Incubation        | SSES | DST          | SANGWAN ENTERPRISES        | Herbal Hand Sanitizer              | 17/04/2020           |



|        |  |  |  |  |
|--------|--|--|--|--|
| Center |  |  |  |  |
|--------|--|--|--|--|

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### 3.3 - Research Publications and Awards

#### 3.3.1 - Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 5000  | 16000    | 15000         |

#### 3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| NA                     | Null                    |

#### 3.3.3 - Research Publications in the Journals notified on UGC website during the year

| Type          | Department | Number of Publication | Average Impact Factor (if any) |
|---------------|------------|-----------------------|--------------------------------|
| International | Chemistry  | 1                     | 3.2                            |
| National      | Chemistry  | 2                     | 0                              |
| International | Management | 13                    | 0                              |
| International | IT         | 1                     | 0                              |
| International | Humanities | 1                     | 4.5                            |

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#### 3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department              | Number of Publication |
|-------------------------|-----------------------|
| Arts                    | 1                     |
| Science                 | 9                     |
| Commerce and Management | 4                     |

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#### 3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper   | Name of Author                               | Title of journal  | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--|--|---|---------------------|----------------|---|---|
| Pharmacological Relevance of Cow urine against some pathogenic microbes                    | Prof Praveen Goswami                         | WJPPS   | 2020                | 1              | Poddar International College                              | 1   |
| Antibacterial Effect of Ocimum sanctum Linn. (Tulsi)                                       | Prof Praveen Goswami                         | International Journal of Allied Practice, Research and Review                     | 2020                | 2              | Poddar International College, Jaipur                      | 2   |
| Waste water microbes and environmental "clean up": roadmap to environmental sustainability | Prof Praveen Goswami                         | International Journal of Advanced Research in Science, Engineering and Technology | 2020                | 5              | Poddar International College, Jaipur                      | 5   |
| Superovulation and non-surgical embryo flushing in Indian camel (Camelus dromedarius)      | Prof Praveen Goswami<br>Prof Praveen Goswami | International Journal of Animal Science   | 2020                | 6              | National Research Center On Camel Bikaner                 | 6   |
| rGonanostructure Electrode Material for High-Performance Super Capaciter Application       | Dr. Meenu Mangal                             | To Chemistry Journal  | 2020                | 1              | Poddar International College                              | 1   |
| Reduced Graphene Oxide Nanostructure Electrode Material for Application of Energy Systems  | Dr. Meenu Mangal                             | Test Engineering and Mangement  | 2020                | 1              | Poddar International College                              | 1   |
| A Review on Deflouridation Techniques  | Dr. Meenu Mangal                             | ISSTJournal of Applied Chemistry  | 2019                | 1              | Poddar International College                              | 1   |

|  |                      |                                       |      |    |   |    |
|--|----------------------|---------------------------------------|------|----|---|----|
| Acute exposure to lead acetate activates microglia and induces subsequent bystander neuronal death via caspase-3 activation                | Prof Praveen Goswami | Neurotoxicology                       | 2020 | 31 | Poddar International College , Jaipur     | 31 |
| Use of tris and lactose extenders in preservation of camel semen at refrigerated temperature.  | Prof Praveen Goswami | Indaian Veterinary Journal            | 2020 | 15 | National Research Center On Camel Bikaner | 15 |
| Superovulatory Response and Embryo Recovery after Treatment with Different Gonadotrophin during Induced Luteal Phase inCamelus dromedarius | Prof Praveen Goswami | Tropical animal health and production | 2020 | 8  | National Research Center On Camel Bikaner | 8  |

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### 3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper   | Name of Author       | Title of journal                          | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--|----------------------|---|---------------------|---------|---|---|
| Reduced Graphene Oxide Nanostructure Electrode Material for Application of Energy Systems  | Dr. Meenu Mangal     | Test Engineering and Mangement            | 2020                | 2       | 1   | Poddar International College                              |
| rGonanostructure Electrode Material for High-Performance Super Capaciter Application   | Dr. Meenu Mangal     | To Chemistry Journal                      | 2020                | Nil     | 1   | Poddar International College                              |
| A Review on Deflouridation Techniques  | Dr. Meenu Mangal     | ISSTJournal ofApplied Chemistry           | 2019                | Nil     | 1   | Poddar International College                              |
| Acute exposure to lead acetate activates microglia and induces subsequent bystander neuronal death via caspase-3 activation                | Prof Praveen Goswami | Neurotoxicology                           | 2020                | 1       | 31  | Poddar International College, Jaipur                      |
| Use of tris and lactose extenders in preservation of camel semen at refrigerated temperature.  | Prof Praveen Goswami | Indaian Veterinary Journal                | 2020                | 1       | 15  | National Research Center On Camel Bikaner                 |
| Superovulatory Response and Embryo Recovery after Treatment with Different Gonadotrophin during Induced Luteal Phase inCamelus dromedarius | Prof Praveen Goswami | Tropical animal health and production     | 2020                | 1       | 8   | National Research Center On Camel Bikaner                 |
| BIOMETRY OF CAMEL (CAMELUS DROMEDARIUS) SPERMATOZOA AND THEIR MORPHOLOGICAL ABNORMALATIES  | Prof Praveen Goswami | INDIAN JOURNAL OF ANIMAL SCIENCE          | 2020                | Nil     | 1   | Dungar college Bikaner                                    |
| Physical attributes of camel semen during different months under rural conditions  | Prof Praveen Goswami | Indian journal of animal sciences         | 2020                | Nil     | 1   | Dungar college Bikaner                                    |
| Chemical Composition, Toxicity and Antidermatophy tic Activity of Essential Oil of Trachyspermum ammi.                                     | Dr. Utkarsh Kaushik  | Indian Journal of Pharmaceutical Sciences | 2020                | 3       | 2   | Poddar International College                              |

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### 3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty           | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 23            | 103      | 9     | 7     |

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### 3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|-------------------------|--|--|--|
| GIRL CHILD DAY          | NSS  | 3  | 74   |

|                                      |     |    |     |
|--------------------------------------|-----|----|-----|
| GANDHI JAYANTI                       | NSS | 12 | 113 |
| Seminar on e-cigarette               | NSS | 5  | 125 |
| HEALTH CHECK-UP CAMP                 | NSS | 3  | 370 |
| SELF DEFENSE TRAINING CAMP FOR GIRLS | NSS | 5  | 71  |
| Seminar On How To Manage Exam Stress | NSS | 2  | 82  |
| YOGA MEDITAION SESSION               | NSS | 2  | 112 |
| WORLD MENTAL HEALTH DAY              | NSS | 3  | 82  |
| PLANTATION ADOPTATION PROGRAM        | NSS | 3  | 53  |

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### 3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity                        | Award/Recognition | Awarding Bodies        | Number of students Benefited |
|---|-------------------|------------------------|------------------------------|
| National Youth Day, State level Program     | First Prize       | Red Ribbon Club, RSACS | 1                            |
| Antar Mahavidhyala Laghu Natika Pratiyogita | Third Prize       | Rajasthan Janmanch     | 12                           |

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### 3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|--------------------|---|----------------------|--|--|
| Healthy India      | NSS in association with LIONS CLUB JAIPUR   | Health Check-up Camp | 5  | 384  |
| Road Safety        | NSS in association with Traffic Police      | Road Safety Week     | 12   | 95   |
| Aids Awareness     | Red Ribbon                                  | Aids Awareness       | 3  | 54   |
| Blood Donation     | NSS   | Blood Donation Camp  | 4  | 120  |
| Swachha Bharat     | UBA   | Swachha Bharat       | 5  | 92   |

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### 3.5 - Collaborations

#### 3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity   | Participant   | Source of financial support | Duration |
|--|---|-----------------------------|----------|
| School Contact Program for National unity and its barriers | School Students   | In-house                    | 1        |
| Student Exchange Program                                   | Ms. Laura (Netherlands), Ms. Joanna (Germany), Ms. Elif (Turkey), Ms. Taha (Turkey), Ms. Ying (China) | In-house                    | 2        |

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#### 3.5.2 - Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

| Nature of linkage               | Title of the linkage            | Name of the partnering institution/industry /research lab with contact details | Duration From | Duration To | Participant |
|---------------------------------|---------------------------------|--|---------------|-------------|-------------|
| Training                        | Data Science Training           | Imarticus  | 01/11/2019    | 31/07/2020  | 15          |
| Training                        | Skill Development Training      | ICT Academy  | 09/09/2019    | 30/06/2020  | 80          |
| internships Industrial exposure | internships Industrial exposure | ParleG   | 01/07/2019    | 31/07/2020  | 40          |
| Internship                      | Internship                      | Aditya Birla Capital   | 01/09/2019    | 31/08/2020  | 2           |

|            |                                       |                            |            |            |    |
|------------|---------------------------------------|----------------------------|------------|------------|----|
| Internship | Summer internship                     | KRG                        | 01/08/2019 | 31/07/2020 | 3  |
| Internship | Summer internship                     | Lancer Council             | 01/08/2019 | 31/07/2020 | 4  |
| Internship | Summer internship                     | Shri ram General insurance | 01/07/2019 | 30/06/2020 | 6  |
| Training   | Entrepreneurship Development Training | R K Sansthan               | 01/08/2019 | 30/06/2020 | 55 |

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3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation                           | Date of MoU signed | Purpose/Activities           | Number of students/teachers participated under MoUs |
|--|--------------------|------------------------------|---|
| Institute of Indian Interior Designers | 19/08/2019         | Student Development Training | 12  |
| CII                                    | 10/02/2020         | Student Development Training | 18  |
| FORHEX                                 | 13/04/2020         | Student Development Training | 25  |
| India Image                            | 16/03/2020         | Student Development Training | 3   |
| Radiance Academy of Design             | 30/03/2020         | Student Development Training | 6   |
| Avdesh International                   | 24/02/2020         | Student Development Training | 1   |
| Color Box                              | 03/02/2020         | Student Development Training | 5   |
| Imarticus Learning                     | 21/10/2019         | Student Development Training | 8   |
| Saksham Society                        | 08/07/2019         | Student Development Training | 23  |

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#### CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

##### 4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 400000   | 183000   |

4.1.2 - Details of augmentation in infrastructure facilities during the year

| Facilities                        | Existing or Newly Added |
|-----------------------------------|-------------------------|
| Classrooms with Wi-Fi OR LAN      | Existing                |
| Seminar halls with ICT facilities | Existing                |
| Classrooms with LCD facilities    | Newly Added             |
| Seminar Halls                     | Existing                |
| Laboratories                      | Existing                |
| Class rooms                       | Existing                |
| Campus Area                       | Existing                |

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##### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| Poddar Integrated System  | Partially                                 | 1.0     | 2017               |

4.2.2 - Library Services

| Library Service Type | Existing |         | Newly Added |       | Total |         |
|----------------------|----------|---------|-------------|-------|-------|---------|
| Text Books           | 14198    | 2849867 | 100         | 23400 | 14298 | 2873267 |
| Reference Books      | 3005     | 1038515 | 52          | 25123 | 3057  | 1063638 |
| Journals             | 35       | 35425   | 2           | 2100  | 37    | 37525   |

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4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module                   | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------------------------|---------------------------------------|-----------------------------|
| Dr. Praveen Goswami | AURELIA                              | College YouTube Channel               | 19/05/2020                  |
| Dr. Praveen Goswami | PHYLUM COELENTERATA                  | College YouTube Channel               | 13/05/2020                  |
| Dr. Meenu Mangal    | Nuclear Chemistry                    | College YouTube Channel               | 19/05/2020                  |
| Dr. Meenu Mangal    | Isomerism                            | College YouTube Channel               | 24/04/2020                  |
| Dr. Utkarsh Kaushik | Covalent Modification of Protein - 1 | College YouTube Channel               | 13/05/2020                  |
| Dr. Mamta Pareek    | Indian Constitutional Development    | College YouTube Channel               | 13/05/2020                  |
| Dr Ruchir Saxena    | Numbering System Ms Excel            | College YouTube Channel               | 18/04/2020                  |

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### 4.3 - IT Infrastructure

#### 4.3.1 - Technology Upgradation (overall)

| Type         | Total Computers | Computer Lab | Internet   | Browsing centers | Computer Centers | Office    | Departments | Available Bandwidth (MBPS/GBPS) | Others   |
|--------------|-----------------|--------------|------------|------------------|------------------|-----------|-------------|---------------------------------|----------|
| Existing     | 95              | 2            | 95         | 2                | 2                | 27        | 15          | 30                              | 0        |
| Added        | 40              | 0            | 40         | 2                | 2                | 0         | 10          | 12                              | 0        |
| <b>Total</b> | <b>135</b>      | <b>2</b>     | <b>135</b> | <b>4</b>         | <b>4</b>         | <b>27</b> | <b>25</b>   | <b>42</b>                       | <b>0</b> |

#### 4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

42 MBPS/ GBPS

#### 4.3.3 - Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility  |
|--|---|
| Smart Classroom with Digital Recording     | <a href="https://www.youtube.com/channel/UCuYURk9JfURR-bqQZ5Iy9yq">https://www.youtube.com/channel/UCuYURk9JfURR-bqQZ5Iy9yq</a> |

### 4.4 - Maintenance of Campus Infrastructure

#### 4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 45                                     | 4046214  | 12                                     | 1060810  |

#### 4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Students utilize the laboratory facilities for their practices and research work. The consumables are ordered and audited on daily basis. Based on the stock the consumables are ordered and procured by the selective vendors. The apparatus, tools, and equipment are checked on a daily basis by the lab technicians of the respective laboratories. Small repairs and maintenance is done by the in-house lab technicians. For other problems, the apparatus and equipment are sent to the engineers.

<https://www.poddarinstitute.org>

## CRITERION V - STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Scholarships and Financial Support

|                                      | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution   | Merit Scholarship        | 696                | 3857315          |
| Financial Support from Other Sources |                          |                    |                  |
| a) National                          | Govt Scholarship         | 138                | 14630000         |
| b) International                     | Nil                      | Nil                | Nil              |

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#### 5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved                                |
|---|------------------------|-----------------------------|--|
| Data Science Program                      | 20/11/2019             | 12                          | Imarticus  |
| Language lab                              | 30/08/2019             | 159                         | Pearson India Education Services Private Limited |
| Soft Skill Development                    | 05/08/2019             | 554                         | In House   |

|                     |            |     |          |
|---------------------|------------|-----|----------|
| Remedial Coaching   | 18/12/2019 | 226 | In House |
| Personal Counseling | 12/08/2019 | 454 | In House |

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#### 5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme                                       | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|--|--|--|--|---------------------------|
| 2019 | Online Test Series                                       | 159  | 553  | 4  | 4                         |
| 2019 | Seminar on "Strategy to secure a position in merit List" | 159  | 553  | 4  | 4                         |
| 2020 | Online Test Series                                       | 159  | 553  | 4  | 4                         |

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#### 5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| Nil                       | Nil                            | Nil   |

#### 5.2 - Student Progression

##### 5.2.1 - Details of campus placement during the year

| On campus                     |                                 |                           | Off campus                    |                                 |                           |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| S P Global                    | 7                               | 2                         | Capgemini                     | 5                               | 2                         |

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##### 5.2.2 - Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined                                     | Name of programme admitted to |
|------|--|--------------------------|---------------------------|--|-------------------------------|
| 2019 | 7  | BCA                      | Dept. of Computer science | Galgotia institute, JECRC uni. Chandigarh Uni, Apex University | MCA                           |
| 2019 | 53   | B.Sc.                    | Dept. of Science          | Rajasthan University, IIHMR. MLSU, Udaipur, MDSU, Ajmer        | M.Sc., MBA, B.Ed.             |
| 2019 | 10   | BA                       | Dept. of Arts             | Nil  | Nil                           |

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#### 5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items     | Number of students selected/ qualifying |
|-----------|---|
| NET       | 2                                       |
| Any Other | 2                                       |
| Any Other | 2                                       |

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#### 5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

| Activity          | Level            | Number of Participants |
|-------------------|------------------|------------------------|
| Retail expo       | State            | 150                    |
| CONTECH 2019      | State            | 93                     |
| Waste to Wow      | Inter-collegiate | 184                    |
| Poddar Got Talent | College          | 195                    |
| Technotrack       | State            | 200                    |
| Altius            | National         | 215                    |
| Manthan           | National         | 580                    |

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**5.3 - Student Participation and Activities**

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ International | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------|-------------------------|-------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2019 | WINNER                  | National                | Nil                         | 1                             | Group             | Group               |
| 2019 | WINNER                  | National                | Nil                         | 1                             | B.Com 1           | NEHA KUMARI (B.Com) |
| 2019 | WINNER                  | National                | Nil                         | 1                             | Group             | Group               |
| 2019 | WINNER                  | National                | Nil                         | 1                             | Group             | Group               |
| 2019 | WINNER                  | National                | Nil                         | 1                             | Duet              | Duet                |
| 2019 | WINNER                  | National                | Nil                         | 1                             | Group             | Group               |

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5.3.2 - Activity of Student Council &amp; representation of students on academic &amp; administrative bodies/committees of the institution (maximum 500 words)

The college has student cells/clubs to learn and participate in various academic and administrative activities of the college. These are as follows: 1. Alumni Cell The cell interacts with the college alumni and plan alumni interaction with students, alumni meets, and various other developmental activities. 2. Sports Club The students in this club organize various sports events. 3. Cultural Club The students in this club organizes Manthan - An intercollegiate 4 days program, it also organizes intra-college events and annual day of the college. 4. NSS Society organizes various social development, environmental activities, etc. 5. Research Cell The students in this cell promotes research activities in the college with the help of various mentors. They conduct live projects sessions, science research, and economic research. 6. Training and Placement Cell The training and placement cell students organize various training programs with the help of industry people. They also organize campus placement, job fairs with the help of the Training and placement office of the college. 7. Digital Marketing Club The Digital Marketing club handles the college activities digitally, this club maintains the college website, college social media pages on Facebook, Instagram, LinkedIn platforms. It also takes care of the creative designs for websites, social media. 8. Entrepreneurship Development Cell This cell promotes and inculcate the entrepreneurial skills in students and train them towards entrepreneurship. It organizes idea generation workshops, Business plan competitions, and other skill development activities. 9. Literary Management Club This club prepares the newsletter of the college, organizes various events like debates, poster presentations, talk shows, and various seminars and workshops to improve the communication skills of the students. It also organizes Altius - A national-level intercollegiate event. 10. Competitive Classes It takes care of the regular conduction of the competitive classes, holding practice tests, and keep a record of students' performance. All activities are conducted by students under the mentorship of faculty members being the coordinator of the club/cell.

**5.4 - Alumni Engagement**

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

6228

5.4.3 - Alumni contribution during the year (in Rupees) :

110400

5.4.4 - Meetings/activities organized by Alumni Association :

Alumni interaction session on 16 Dec 2019. Interaction with Mr. Shubham Jain, B.Sc. (Bio) Alumni of Poddar International College cleared IIT JAM exam and is currently pursuing his Post Graduation from NIT Warangal. Students got immeasurable and valuable experience from their interactions with alumni. Alumni Felicitation - 29 Nov 2019 Felicitations of Ms. Himani Jain, Alumni of Poddar International College for achieving 7th rank, RJS exam as civil judge and judicial magistrate. Students got immeasurable and valuable experience from their interactions with alumni. Alumni Meet - Spandan was organized and more than 200 Alumni participated in this event.

**CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The principal, being the academic head of the institution, is responsible for all types of academic activities of the college. The faculty members are also involved in various decision-making processes of the college. The conveners of various cells and clubs are given the freedom to plan and organize various co-curricular and extra-curricular activities for the benefit of the students. However, these plans are shared with the administrative department to remove any

clashes in the use of the auditorium and other shared facilities. The head of departments oversees the teaching plan submitted by faculty members at the beginning of every session. He/she checks the plan and can make changes if required. He/she is also privileged to make adjustments in the time table and also can allot administrative duties like class coordinator, placement coordinator, and attendance coordinator to its departmental faculty members. He/she is empowered to conduct/convene departmental meetings and take decisions for the better organization of the department. He/she can decide about the various co-curricular and extra-curricular activities to be conducted during the academic session. He/she is at liberty to introduce creative or innovative teaching pedagogy for the betterment of students. He/she can also plan parent-teacher meetings with the help of faculty members to share the academic progress of the students with their parents. He/she decides on conducting various practice tests, mock exams with the help of faculty members. He/she can organize alumni meets, alumni interaction programs to engage alumni to their Alma matter and for the benefit of students and colleagues. The heads are also at liberty to introduce various value-added courses, certificate courses, and summer classes which can help in admissions with the help of departmental faculty members.

6.1.2 - Does the institution have a Management Information System (MIS)?

Yes

## 6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type  | Details   |
|--|---|
| Admission of Students                                      | To encourage meritorious students, a merit scholarship is awarded to the newly admitted students. Proper counseling is offered to students who have confusion in choosing subjects.   |
| Industry Interaction / Collaboration                       | The training and placement office organizes various training programs for students with the help of industry personnel. Various tie-ups are made for on-the-job training, live projects and campus placements.                                  |
| Human Resource Management                                  | Various faculty and staff development programs are held to develop the faculties for better management, using ICT tools, and digital platforms.   |
| Library, ICT and Physical Infrastructure / Instrumentation | DELNET facilities are provided to faculties and students. The faculty members give assignments from reference books to encourage students to visit the library. PG students are encouraged to write research papers.                            |
| Research and Development                                   | The faculty members are encouraged to participate in seminars, conferences, and academic leaves are sanctioned for such purpose. They are also encouraged to pursue doctoral programs, if not done so far.                                      |
| Examination and Evaluation                                 | Regular tests are conducted for students to prepare them for exams. Remedial classes are also held for weak students. Assignments are also given in regular intervals to make students practiced for writing exams.                             |
| Teaching and Learning                                      | The faculty members are encouraged to participate in refresher courses, new certificate courses, and to pursue Ph.D. They are also trained to use ICT resources and prepare and deliver lessons using digital technologies.                     |
| Curriculum Development                                     | Though, being an affiliated college, we dont have much role to play in this but our faculty members are involved in developing curriculum for add-on programs which are offered along with the regular program to make our students employable. |

6.2.2 - Implementation of e-governance in areas of operations:

| E-governance area             | Details   |
|-------------------------------|---|
| Planning and Development      | All faculty and staff members are issued official email id and all types of correspondence are done through emails only. The faculty members are also trained for using Google Docs, Slides, and sheets on which all planning is done online. The lecture plans, time tables are shared via google platforms.   |
| Administration                | All types of Notices are either sent through official emails or official WhatsApp groups. A Biometric Attendance system is used for attendance purposes.  |
| Finance and Accounts          | Tally is used to maintaining the accounts and finance activities of the college.  |
| Student Admission and Support | An online admission form is developed on our official website, an e-brochure is also uploaded to the website. There is a facility to send WhatsApp or inquiry using our website. A student grievance system is also developed and is attached to our website through which the students can lodge complaints. The student feedback system is also online and the link is provided on the website. |
| Examination                   | The examination-related information is sent on the official email id of students. It is also shared on WhatsApp groups maintained for each class and managed by the class coordinators.   |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of | Name of conference/ workshop | Name of the professional body for which membership fee is | Amount |
|------|---------|------------------------------|---|--------|
|------|---------|------------------------------|---|--------|



|      | Teacher            | attended for which financial support provided             | provided   | of support |
|------|--------------------|---|--|------------|
| 2020 | Ms Shilpi Damor    | The key to self reliance mission of India                 | Dr. Blal Institute of Biotechnology  | 859        |
| 2020 | Ms Sneha Sharma    | Teaching techniques                                       | ICT academy  | 1440       |
| 2020 | Dr Utkarsh Kaushik | Material Science, Technology and Society                  | JNU  | 1700       |
| 2019 | Poonam Dhawan      | Ecosystem Conservation- Strategies for Sustainable Future | Saksham Society, Narasingh Choudhary Autonomous College and Poddar International College | 2560       |
| 2020 | Ms Alka Sharma     | Material Science, Technology and Society                  | JNU  | 2259       |
| 2020 | Dr Mamta Pareek    | National Level Faculty Development Program                | North Storm Academy  | 2800       |

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6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date  | To Date    | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|------|--|---|------------|------------|---|---|
| 2020 | Workshop on research methodology and data analysis                           | NA  | 06/01/2020 | 11/01/2020 | 35                                      | Nil   |
| 2020 | Online FDP on Digital Teaching Platforms                                     | NA  | 30/04/2020 | 02/05/2020 | 43                                      | Nil   |
| 2019 | NA   | Training on administrative Working through Google Platform                      | 11/05/2020 | 12/05/2020 | Nil                                     | 25  |

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme                   | Number of teachers who attended | From Date  | To date    | Duration |
|---|---------------------------------|------------|------------|----------|
| Soft Skills for Life Success                                      | 1                               | 17/05/2020 | 17/05/2020 | 1        |
| Creating Perspectives   | 1                               | 16/05/2020 | 22/05/2020 | 6        |
| FDP on Teaching Techniques  | 1                               | 16/12/2019 | 18/12/2019 | 3        |
| Taking research forward during the pandemic                       | 1                               | 20/05/2020 | 20/05/2020 | 1        |
| National Level Faculty Development Program by North Storm Academy | 18                              | 30/04/2020 | 01/05/2020 | 3        |
| NAAC Awareness Workshop   | 1                               | 16/07/2019 | 16/07/2019 | 1        |
| Sustain-preneurship: The Key to Self Reliance mission of India    | 1                               | 05/06/2020 | 05/06/2020 | 1        |
| COVID-19: A Wake-up call to progress towards sustainability       | 3                               | 16/05/2020 | 16/05/2020 | 1        |

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching  |           | Non-teaching |           |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent    | Full Time |
| Nil       | 26        | Nil          | 8         |

6.3.5 - Welfare schemes for

| Teaching  | Non-teaching            | Students   |
|---|-------------------------|--|
| Duty Leaves, Academic Leaves, Medical Assistance, Loan Facility | Festival Advance, Loans | Financial assistance to needy students (Student Welfare) |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts a financial audit by our internal accounts staff as well as an audit by the registered CA firm at the end of each financial year.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose                  |
|--|-------------------------------|--------------------------|
| Roopal Poddar  | 2150000                       | Research and Development |

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6.4.3 - Total corpus fund generated

3200000

### 6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |                                     | Internal |           |
|----------------|----------|-------------------------------------|----------|-----------|
|                | Yes/No   | Agency                              | Yes/No   | Authority |
| Academic       | Yes      | India Audit and Accounts Department | Yes      | Board     |
| Administrative | Yes      | India Audit and Accounts Department | Yes      | Board     |

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

1. Orientation programs for all first-year students along with their parents. 2. Parent-Teachers meetings after every unit test. 3. Few parents from industry/academia are called for guest lectures.

6.5.3 - Development programmes for support staff (at least three)

1. Skill development. 2. Trained them on new technologies. 3. Encourage them to participate in activities.

6.5.4 - Post Accreditation initiative(s) (mention at least three)

1. Analyse the weaknesses. 2. Strengthen on different parameters by conducting more activities and initiation of more innovative and creative learning modules. 3. Encourage faculty members for more research publication, awards and research projects.

6.5.5 - Internal Quality Assurance System Details

|  |     |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF               | Yes |
| c) ISO certification                   | No  |
| d) NBA or any other quality audit      | No  |

6.5.6 - Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|------------------------------------|-------------------------|---------------|-------------|------------------------|
| 2020 | FDP on Research Methods            | 10/07/2019              | 02/12/2019    | 07/12/2019  | 54                     |

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## CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme                       | Period from | Period To  | Number of Participants |      |
|--|-------------|------------|------------------------|------|
|  |             |            | Female                 | Male |
| Defenders of Faith - Self Defense Camp       | 11/09/2019  | 13/09/2019 | 58                     | 12   |
| WOMEN EMPOWERMENT                            | 14/09/2019  | 14/09/2019 | 104                    | 5    |
| Women Entrepreneurship Development Programme | 15/11/2019  | 14/12/2019 | 25                     | Nil  |

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

2 - 440KW solar power

7.1.3 - Differently abled (Divyangjan) friendliness

| Item facilities         | Yes/No | Number of beneficiaries |
|-------------------------|--------|-------------------------|
| Ramp/Rails              | Yes    | 2                       |
| Physical facilities     | Yes    | 5                       |
| Rest Rooms              | Yes    | 3                       |
| Scribes for examination | Yes    | 5                       |

7.1.4 - Inclusion and Situatedness

| Year | Number of initiatives to | Number of initiatives taken | Date | Duration | Name of | Issues | Number of |
|------|--------------------------|-----------------------------|------|----------|---------|--------|-----------|
|------|--------------------------|-----------------------------|------|----------|---------|--------|-----------|

|      | address locational advantages and disadvantages | to engage with and contribute to local community |            |   | initiative                     | addressed      | participating students and staff |
|------|---|--|------------|---|--------------------------------|----------------|----------------------------------|
| 2019 | 1   | 1  | 19/10/2019 | 1 | Health Check-up Camp           | Health Fitness | 384                              |
| 2019 | 1   | 1  | 05/09/2019 | 1 | Yoga Meditation Session        | Health Fitness | 105                              |
| 2019 | 1   | 1  | 10/10/2019 | 1 | Mental Health Day              | Health Fitness | 74                               |
| 2019 | 1   | 1  | 24/09/2019 | 1 | Awareness Seminar on E-Sigrate | Health Fitness | 83                               |
| 2019 | 1   | 1  | 09/08/2019 | 1 | Plantation Program             | Environment    | 102                              |
| 2019 | 1   | 1  | 24/09/2019 | 5 | Road Safety Week               | Safety         | 95                               |

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#### 7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title            | Date of publication | Follow up(max 100 words)  |
|------------------|---------------------|---|
| Student Brochure | 09/03/2020          | The code of conduct for students is part of student information brochure. |

#### 7.1.6 - Activities conducted for promotion of universal Values and Ethics

| Activity  | Duration From | Duration To | Number of participants |
|---|---------------|-------------|------------------------|
| Self Defense Training Camp  | 11/09/2019    | 13/09/2019  | 84                     |
| Cotton Bags distribution to public to create plastic free environment | 15/08/2019    | 31/12/2019  | 514                    |
| Yoga and Meditation Workshop  | 13/11/2019    | 13/11/2019  | 114                    |

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#### 7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Use Google classroom to provide notes and giving assignments. 2. Use of eLearning platforms like swayam, spoken tutorial, epathshalla 3. Use of natural lights in the classrooms 4. Planting more trees. 5. Best out of the waste project 6. Establishment of Solar Power Plant

## 7.2 - Best Practices

### 7.2.1 - Describe at least two institutional best practices

**Best Practice - 1 Innovation Based Learning Objective:** To develop an eco-space for entrepreneurship among students and faculty members. Need Addressed and the Context There is a need to develop entrepreneurs so that they can create jobs and can contribute to the GDP and growth of the Nation. The Practice An entrepreneurship development cell was established which works in developing entrepreneurial skills among students and faculty members. The cell conducts various seminars, workshops and competitions to inculcate the various skills among students. The faculty members also issue assignments based on live projects. Evidence of Success The department of science has developed herbal sanitizer and herbal mosquito repellent. Various other students have started their ventures after passing out from their respective courses. Resources Industrial personnel, entrepreneurs, in-house faculty members, meeting room, conference room, and the auditorium is used to conduct workshops and seminars. **Best Practice - 2 International Certification Program to enhance knowledge Objective:** To provide the students with various management, technical and behavioral skills of International level from the globally renowned organization. Need Addressed and the Context For the holistic development of the students, along with the academic skills, a student needs to be developed in Internationally acclaimed managerial, technical, and behavioral skills so that they can be ready to work globally. The Practice The college is registered with an online portal to offer an international certification program from more than 3500 courses catering to various needs of the students according to their interest and discipline of study. The students are mentored to register for the courses which will help them develop the various skills useful in the future. Evidence of Success Students were able to complete the courses online and received certificates from various organizations. It has not only enhanced their knowledge but also has boosted up their confidence which reflects during the classes. Resources Internet Facilities, Experienced faculty members, Computer labs, and ICT enabled classrooms.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://poddarinstitute.org/wp-content/uploads/2020/02/Best-Practice-2019-20.pdf>

### 7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Distinctiveness in Working The institute is working towards the holistic development of students. The students are not only trained for corporate jobs but are also trained for government competitive examinations and entrepreneurship. Various students' cells and clubs are formed to organize various events and activities which helps the students to organize and learn planning, coordinating, and organizing of events. The entrepreneurial activities are organized under the government-supported incubation center established in the college. Various students have started their own companies after being incubated at this incubation center. Apart from the extra-curricular activities stated above, the students are also trained in community services through the NSS club. They are also given a chance to perform in various other competitions held in-house or at other colleges/universities where they can showcase their talent.

Provide the weblink of the institution

<https://poddarinstitute.org/>

### 8.Future Plans of Actions for Next Academic Year

The permanent affiliation will be sought from the University of Rajasthan for all the streams. A new extension campus shall be started to enhance the required infrastructure and to meet the demand for laboratories, research labs and sports infrastructure. The college will try for the autonomous status from the UGC. Industry ready and new technology and generation based programs shall be started in consultation with the Industry.